

MINUTES FOR LMAA COMMITTEE MEETING HELD FRIDAY, 2<sup>ND</sup> JUNE AT 5.30PM., ON KIDS' ALLOTMENT

PRESENT

Angela Johnson  
Chris Glasper  
Helen Balawajder  
Lucy Wild  
Simon Wild

APOLOGIES

Lindsay Maxwell  
Julian Ward PCSO  
Darren Lovatt

1. MINUTES OF LAST MEETING, 30.4.2017

Approved as accurate

2. MATTERS ARISING

- a) Shop Roof Clean - Chris (builder) to do some work on moving water gullies when available. Clean could be done on a volunteering afternoon.
- b) Petanque Pitch Project - needs sorting, dry stuff to be burnt potentially also on a volunteering afternoon
- c) Report on Plant Sale, 20.5.2017 ( AJ) - only the Kids Plot and Helen provided plants, making £42 for the kids plot and £4.70 (10%) to the association. Another sale to be held at the AGM.

3. CORRESPONDENCE

- a) Apiary – Letter to and Reply from DL – circulated previously  
Committee pleased to hear of Delphine's apiary plans, and has now ceased all apiary activity as an association.
- b) Darren forwarded an email from 'Make it York' regarding the 250th anniversary of the York florists association. Tuesday June 20th at 2pm, at 1, Museum street, to discuss plans for an event in 2018. Angela to attend the meeting and report back to committee.

4. ALLOTMENT OFFICER'S REPORT ( DL)

Email report sent, see below:

"Dear LMA.

Apologies for non absence but I'm attending a Robbie Williams concert today Friday 2/6/17.

**Lettings update:**

Current Vacant's 30/5/17 - 18  
Current Waiting List 30/5/17 - 53  
Lettings for April/May 2017 - 3  
Terminations April/May - 4  
Lettings since January 2017 - 21  
Terminations since January - 19

I've met with Christina 15/5/17 who reassured me they are on with lettings each week, it would be great between both site sec's these are cleared before the end of June (whilst rents are full price) but I understand work and job share rotas restricts when this can happen. Christina had mentioned also

that instead of a lettings purge they intended to do them more frequently in blocks. I had also offered to help with a lettings day early Summer. This might still happen if we struggle to clear the vacants.

We are currently monitoring approx 12 plots under the warning systems...following a site inspection 12<sup>th</sup> May. Others from a previous inspection below for example:

\*\*\*\*\*information removed by LMA for data protection purposes\*\*\*\*\*

### **Apiary Plot**

- I burnt the plot clearance bonfire last Friday - cleared it back to soil almost - this plot forms one of the 18 vacant's.

I've met Delphine on 155A to give her a few pointers on how to build her apiary... this will appear end of June - but she has informed her neighbours and is about to fill in the forms. I will also await the forms to write to her neighbours.

As far as I am aware no one else has come forward to put bee hives on their plot, but I have mentioned the apiary at Fordlands Road to anyone who previously asked."

#### 5. P.C.S.O. REPORT ( Julian PCSO)

Nothing to report

#### 6. SITE SECRETARIES' REPORT ( LW / CR)

Nothing more to report other than the information in Darren's missive,

#### 7. FINANCE REPORT ( AJ)

##### a) Correspondence with Outsource; Bill paid

Report agreed by trustees on City of York accounts

##### b) Invoice from D Davies

Computer issues mean this is outstanding but to be paid ASAP

##### c) 2016 Finance Report for AGM – copy available at meeting

Few minor changes made

##### d) Report on 2017 Accounts to date

Shop £8170 end of April

£1146 May income (unbalanced)

#### 8. SHOP REPORT ( CG)

Sales are brisk, Chris spending days running down to the shop for deliveries including some NEW peat free compost!

#### 9. FUTURE OF ALLOTMENTS – UPDATE REPORT ( SW)

Nothing much has changed since the last meeting.

The group has applied for charitable status

Conducting interviews with site secs city-wide for ideas and problems

Simon will give a report at the AGM

#### 10. CONSTITUTIONAL CHANGES ( AJ & SW)

##### a) Discussion on matter raised last meeting – individual or plot membership

Admin to allow second cards to be issued but these are to be non-voting cards

##### b) Any other matters to be included in the next update review

Look again at any changes to shopkeeper tenure

Chris raised concerns over end of tenure handovers for all roles eg treasurer/membership secretary

Maximum of six meetings/annum is restrictive, perhaps an exceptional clause should be added in in case of emergency.

#### 11. AGM

- a) Nominations received for Officer posts and Committee positions

Angela (chair): Proposer of Helen, seconder of Simon

Helen (committee): Proposer of Angela, seconder of Simon

Simon (treasurer): Proposer of Angela, seconder of Helen

Chris (storekeeper): to be announced

Lucy (secretary): Proposer of Angela, seconder of Chris

Angela to mail Lindsay and Joe regarding remaining on committee, and Anthony regarding joining the committee.

Helen to mail to promote the committee for new members, with up to four spaces available including the treasurer position

- b) Agenda items as per usual

Angela to write a draft and send to Helen

- c) Any items for discussion , received by LW

None received

- d) Any other matters to be added by Committee

None added

#### 12. b) EVENTS AND ACTIVITIES

- a) Volunteering Afternoon 25.6.2017 – 2-5pm: time approved

To include : Petanque Pitch clearance and preparation for wild flower meadow; Shop roof clean; Strimming of grass around trees and inaccessible areas of Car Park; Himalayn Balsam hunt; clearance of paths eg large brambles

- b) Summer Newsletter – to come out after the plot crawl in approx July

#### 13. ANY OTHER BUSINESS

None

#### 14. DATE OF NEXT MEETING

Friday 4th August 6pm on the kids plot