

## **MINUTES OF LOW MOOR ALLOTMENTS ASSOCIATION MEETING**

*Held 01/10/16 at the Wellington Inn, Alma Terrace*

Present: Angela Johnson  
Christine Robertson  
Tess McMahon  
Darren Lovatt  
Chris Glasper  
Helen Balawajder  
Lucy Wild

Apologies: Lindsay Maxwell  
PCSO Cockerill  
PCSO Gaskell  
Simon Wild

### 1) SHOP ROOF:

Fibreglass replacement too expensive  
Roof felt and possibly new boards could be done as a DIY job  
Chris to organise a quote for professional refelting

### 2) KILBURN STREET PARTY:

Good community strengthening despite the rain  
Nice atmosphere and raised money for York Arclight

### 3) PLOT CRAWL:

Another well-received plot crawl, with plenty of plotholders attending  
Will become an annual event provided interest remains

### 4) ALLOTMENT OFFICERS REPORT:

New eviction letter to be sent to Angela once Darren has finalised it.  
New eviction process to be careful with tone and have a clear right of appeal  
All evictions to be by letter ongoing  
Letter to go out re new management arrangements  
Meeting with Dave Meigh at Dower Court regarding new management  
Angela to email Helen re meeting to mail out to tenants  
Darren suggested sending letter via email as an advance to avoid printing delays  
Database almost all up to date  
Ability for a proper vacancy report  
Darren to email Helen a list of evicted and new tenants to clean up membership database

### 5) PICNIC TABLE

7' diameter, Lucy to contact Angela re collection  
Angela to look into how to set it up/secure it

### 6) SITE SECRETARYS REPORT

Relettings to start asap  
City of York council website now accepting waiting list applications  
Hedge laying quote obtained for southern boundary hedge:  
TCV quoted £275+VAT per 10m and would train Low Moor/community volunteers  
Whole length of hedge is 207m

Further quotes to be obtained to check competitiveness

Angela to ask St Nicks and speak to Willie at Scarcroft regarding Askham Bryan College  
No progress regarding recycling/man with van options as discussed with Darren previously  
Lucy to check minutes of that meeting (between site secretaries and Darren) to establish what was agreed

#### 7) FINANCE

Association account: £657.26

Ward grant for the pathway work (£700) to be added to this account

Shop account: £7450.22

Membership fees: Helen to complete exact figures and send to Angela

Potential change to the split for membership fees from 50:50 to £1 shop and £2 association

Angela to get final amounts involved from Helen and email round for a vote

#### 8) PCSO REPORT

Nothing from the PCSOs

Angela to check with Mike Burns if he reported the vandalism and rough sleepers on his plot

#### 9) SHOP REPORT

Autumn stock for sale now, thinking about spring ordering

Sales roughly the same as last year

#### 10) TREE SURVEY

Darren met council tree representatives day 30/09/16 and commissioned a tree survey

They will be coming to visit the site and see the extent of the trees

Access will be given to all plots as a COYC employee

Helen to send email round to inform tenants

The tree survey will be used to create a tree policy for Low Moor

Council to take down one tree this winter

In future, the association will potentially pay for a tree surgeon and the council will supply a chipper

#### 11) APIARY

3 plots chosen by Darren and Chris

Beekeeper association to choose the best one

Consultation process with surrounding ploholders

Then going ahead

#### 12) FOOTPATH REPAIR

Kids plot gazebo and shop table for refreshments

Posters to go up and be in the shop for volunteers

Chris and Darren to coordinate cones and barriers for delivery of planings

Lucy/Christine to find vacant plots in need of strimming in case we finish the path early

#### 13) NEWSLETTER

To go out mid-November

Site secretaries to write a short piece

#### 14) DATE OF NEXT MEETING

5<sup>th</sup> December at 6pm at the Wellington was agreed

**However**, it would be preferred to make this a different day

Tuesday 6<sup>th</sup> December at 6pm is therefore suggested